



**Rampart Group LLC**  
*Investigation & Security Services*

# Tip *of the* Week

**National  
Preparedness  
Month!**



## **September is National Preparedness Month!**

Two of the largest natural disasters hit within a two-week period. This is a reminder to update your Business Continuity and Disaster Recovery Plan. The key to protecting your assets and becoming resilient in the face of a natural disaster, cyberattack, or random power outage, is having a solid plan in place.

Here are 9 tips in protecting your assets from such disasters so that you are prepared and protected.

1. **Keep your plan updated and accessible to key team members.** This could be in the form of a digital copy or an App. Paper copies are a **must** in the event that there is no internet or electricity.
2. **Designate primary and alternative facility locations to store your Business Continuity and Disaster Recovery Plan.** You will have to have plans in place if your building or area is not accessible.
3. **Conduct regular practice drills with your employees** to determine that your plan will continue to work and to iron out kinks. This should include backup personnel in case your assigned key members are not available.
4. **Implement the plan.**
5. **Data Backup should be maintained** off site or in the cloud.
6. Your plan should identify critical processes, systems, personnel, and their continuity.

7. **Develop communication plans** for an alternative method of communication if phone lines are not available.
8. Coordinate your plan with local government, FEMA, fire and/or police.
9. **Make sure your plan covers a range of disasters.** These could include earthquakes, tornados, hurricanes, fire, gas leak, explosion, terrorist attacks, bomb threats or flooding.

If you keep these 9 tips in mind you will be well on your way to building resiliency and readiness in the face of a disaster.

Call **1-800 421-0614** or visit us at [www.rampartgroup.com](http://www.rampartgroup.com) for further ideas on protection and security. Thanks for reading!



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**Additional Reading:**

[Extending Business Continuity to Your Employees](#)

[Family Crisis Management Plan](#)

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